

**MINUTES OF A MEETING OF THE  
RAINY RIVER PUBLIC LIBRARY BOARD**

<b>Date</b>	Aug. 11, 2022	<b>Time</b>	4:30 – 6:15
<b>Chair / Facilitator</b>	MOEN, Donna	<b>Recorder</b>	ROBINSON, Anna

Signature of Chair / Facilitator: \_\_\_\_\_ Signature of Recorder: \_\_\_\_\_

<b>Present</b>	DESSERRE, Kim; EWALD, Mayor Deb; McDONALD, Donna; MOEN, Donna; ROBINSON, Anna.
<b>Regrets</b>	none

0.0	CALL TO ORDER	Chair Donna Moen called the meeting to order at 4:35 p.m.	
1.0	APPROVAL OF AGENDA	The agenda was amended as follows: Books to Sri Lanka, Comments re: Community letter, Telephone discussion with potential buyer of CIBC building, discussion with Emo Librarian <b>Motion 2022:37 [Deb Ewald/Kim Desserre]</b> <b>“THAT the Agenda be approved as amended.”</b> <i>Carried.</i>	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	MINUTES OF THE MEETING July 26, 2022	<b>MOTION 2022:38 [Deb Ewald/Anna Robinson]</b> <b>“THAT the minutes of the meetings of July 25 2022, be approved as presented.”</b> <i>Carried.</i>	<b>ACTION: Kim Desserre will post the approved minutes to the Library website.</b>
4.0	Current Business Arising- Decision Items		

	i. Financial Report	There were no disbursements since last meeting	<b>ACTION: Kim Desserre will provide a report next meeting</b>
	ii. Anna: Expenses Submission For July 26 luncheon, tele post, dehumidifier.	<b>MOTION 2022:40 [Kim Desserre/Anna Robinson] “That Disbursements amounting to \$757.59 from July 26 to August 11, 2022 be approved as paid to Anna Robinson.” Carried.</b>	<b>ACTION: The Deputy Clerk Treasurer will issue payment.</b>
	iii. Removal of M. Dawber and J. Wittich from accounts	<b>MOTION 2022: 41 [Anna Robinson/Deb Ewald]“That M. Dawber and J. Wittich be removed from all RRPL accounts”. Carried.</b>	<b>ACTION: Anna Robinson will prepare a letter for the CRA.</b>
	iv. Addition of the Deputy Clerk Treasurer of the Town of Rainy River for signing authority on all accounts payable for RRPL accounts	<b>MOTION 2022:42 [Deb Ewald / Donna McDonald] “That the Deputy Clerk Treasurer will have signing authority for all accounts payable on behalf of the RRPL, including but not limited to Alterna Savings and Credit Union, WSIB and CRA.” Carried.</b>	<b>ACTION: Anna Robinson will include in the letter for the CRA.</b>
	v. SEP and SCG Grants	<b>MOTION 2022:43 [Kim Desserre/Anna Robinson] “That Disbursements amounting to \$3549.90 payable to Minister of Finance Ontario for SEP case # 2022-01-1-1662078214 be approved as paid.” Carried.</b>	<b>ACTION: The Deputy Clerk Treasurer will issue payment.</b>  <b>Donna Moen completed the Grant Final Reports as required. They have been submitted.</b>
5.0	Current Meeting Business – Discussion Items		

	i. Town Office Suitability	Deb Ewald shared that an Engineer and Architect must assess the town offices of the Town of Rainy River to determine its structural suitability to house the Library.	<b>The Town of Rainy River will consult with an engineering firm in Fort Frances. Deb Ewald will continue to provide updates.</b>
	ii. TBaytel Internet	Donna Moen indicated our canopy internet service is suspended to November pending location updates.	<b>None at this time</b>
	iii. Corporate Credit Card	Kim Desserre determined one did exist for the RRPL however was never used so it expired.	<b>Kim will apply for a Corporate Credit Card with a \$5000 limit.</b>
	iv. Books for Sri Lanka	Gajith indicated he was unable to raise \$7000 to ship the books left over from previous book sales to Sri Lanka.	<b>Donna Moen will contact another source otherwise a large book sale will be required.</b>
	v. CIBC BUILDING	Donna Moen discussed a call received from a potential buyer of the CIBC building. The caller inquired about the Library's interest in renting the main level.	<b>Donna Moen will provide the potential buyer with specific Library requirements to determine suitability and monthly rent.</b>
	vi. Emo Librarian	Kim Desserre initiated dialogue with the Emo librarian as a result of reciprocity agreements.	<b>Dialogue will continue regarding Grant Applications, OLS</b>
6.0	CURRENT BUSINESS – FYI ITEMS i. Patron Concern regarding Community Letter	Donna Moen indicated a Patron expressed disappointment in the Community Letter in that it failed to comment on the loyal service provided	

		by staff.	
7.0	Next Meeting [#07-22]	September 2022 at the discretion of the Chair	
8.0	ADJOURNMENT	With no remaining business, the meeting adjourned at 6:15 p.m.	

/ar