

MINUTES OF THE RAINY RIVER PUBLIC LIBRARY BOARD

Date	September 18, 2012
Chair / Facilitator	ARMSTRONG, Linda

Time	7:00 p.m.-7:50 p.m.
Recorder	DAWBBER, Michael

Signature of Chair / Facilitator: _____

Signature of Recorder: _____

Present	ARMSTRONG, Linda; BUDREAU, Jodi; DAWBER, Michael; EWALD, Deb; LUNDGREN, Terri Anne; NORDBERG, Veronica; PROST, Gordon; STAMLER, Gill.
Regrets	none

1.0	AGENDA	MOTION 2012:54 [Deb Ewald / Veronica Nordberg] "THAT the agenda be approved as distributed." Carried.	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	MINUTES OF THE MEETING OF JULY 4, 2012	<i>See Document A.</i> MOTION 2012:55 [Veronica Nordberg / Gill Stamler] "THAT the Minutes of the Meeting of July 4, 2012 be approved as presented." Carried.	
4.0	CURRENT MEETING BUSINESS – DECISION ITEMS		
	i. CEO's Report	<p><i>See Document Set B.</i> MOTION 2012:56 [Gill Stamler / Deb Ewald] "THAT the CEO's report be received and read." Carried.</p> <p>MOTION 2012:57 [Gill Stamler / Veronica Nordberg] "THAT the CEO is authorized to make all necessary arrangements for the hiring, training and payment of the Youth Internships at Community Access Sites student." Carried</p>	<p>ACTION: CEO Michael Dawber will keep the Board apprised of progress on the CSIF application.</p> <p>ACTION: Members of the Board will contact CEO Michael Dawber to confirm their availability for shifts for the annual book sale.</p>
	ii. Financial Report	<p><i>See Document Set C.</i> MOTION 2012:58 [Deb Ewald / Terri Anne Lundgren] "THAT disbursements for June, July and August 2012 in the amount of \$11,844.87 be approved as paid." Carried.</p> <p>MOTION 2012:59 [Terri Anne Lundgren / Deb Ewald] "THAT the</p>	

		<p>CEO is authorized to use reserve funds drawn May 22, 2012, to cover budget shortfalls created by lack of municipal funding.” <i>Carried.</i></p> <p>MOTION 2012:60 [Gordon Prost / Terri Anne Lundgren] “THAT the 2012 budget be adjusted to reflect project revenue and expenditures as shown in the CEO’s report, and that the revised figures be forwarded to Town Council.” <i>Carried.</i></p> <p>MOTION 2012:61 [Deb Ewald / Veronica Nordberg] “THAT the CEO be authorized to draw \$2,500 from Reserves to maintain cashflow, said funds to be returned to Reserves as soon as possible.” <i>Carried.</i></p>	
	iii. Occupational Health and Safety Report, dated August 22, 2012		ACTION: CEO Michael Dawber is tasked to contact the landlord in writing to inquire if incomplete repairs should be undertaken by a third-party contractor, with costs billed to the landlord.
5.0	CURRENT MEETING BUSINESS – DISCUSSION ITEMS		
	i. Town Council Application to CIIF re Library Facility ii. Closure of Ignace Public Library	The Board discussed the town’s application to the Community Infrastructure Investment Fund for a new library facility. The library board’s current lease expires in October 2013.	
6.0	CURRENT MEETING BUSINESS – FYI ITEMS		
	i. Technology Co-ordinator’s Final Report – Charlotte Anderson – July 27, 2012 ii. Summer Student Final Report – Shauna Moen iii. Letter, Frances Ryan, President, OLBA, to Members of the Rainy River Public Library Board		
7.0	NEXT MEETING	Tuesday, October 30, 2012, at 7 p.m. in the library.	
8.0	ADJOURNMENT	With no remaining business, the meeting adjourned at 7:50 p.m.	