

**MINUTES OF A MEETING OF THE  
RAINY RIVER PUBLIC LIBRARY BOARD**

<b>Date</b>	September 25, 2018	<b>Time</b>	7:00 p.m. - 7:30 p.m.
<b>Chair / Facilitator</b>	PROST, Gordon	<b>Recorder</b>	DAWBER, Michael

Signature of Chair / Facilitator: \_\_\_\_\_ Signature of Recorder: \_\_\_\_\_

<b>Present</b>	DAWBER, Michael; McGREEVY, Bob; MOEN, Donna; PROST, Gordon; SOPOTIUCK, Norina.
<b>Absent</b>	EWALD, Debbie

1.0	CALL TO ORDER APPROVAL OF AGENDA	<b>MOTION 2018:40 [Bob McGreevy / Donna Moen]</b> <b>“THAT the Agenda be approved as distributed.”</b> <i>Carried.</i>	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	MINUTES OF THE MEETING OF JUNE 13, 2018	<i>See Document Set A.</i> CEO Michael Dawber confirmed all action items in the minutes had been completed. <b>MOTION 2018:41 [Donna Moen / Bob McGreevy]</b> <b>“THAT the minutes of the meeting of June 13, 2018, be approved as presented.”</b> <i>Carried.</i>	
4.0	CURRENT MEETING BUSINESS – DECISION ITEMS i. CEO’s Report	<i>See Document Set B.</i> CEO Michael Dawber discussed the Library’s activities over the summer. The Library received a \$10,000 donation from an anonymous donor. Student assistant Aynsley Williams completed her contract funded by the provincial Summer Experience Program. Turn-out for the TD	

		Summer Reading Club was disappointing and the program will be re-evaluated for 2019. Trustees interested in reappointment for the 2018-2022 term need to apply in writing to the Town Office (copied to the CEO). A trustee recruitment ad will run in the Westend Weekly in October, and an Open House for prospective board members will be held during OPLW. <b>MOTION 2018:42 [Bob McGreevy / Norina Sopotiuick] “THAT the CEO’s report be received and read.” Carried.</b>	
	i.a. Ontario Public library Week – annual book sale and silent auction	The annual Ontario Public Library Week (OPLW) sale and silent auction will run Tuesday, October 16 to Saturday, October 20, inclusive.	<b>ACTION: Vice-chair Norina Sopotiuick will contact the Friends of the Library for help with OPLW.</b>
	ii. Financial Report	<i>See Document Set C.</i> CEO Michael Dawber noted that an updated financial report had not been sent from the Town Office. <b>MOTION 2018:43 [Norina Sopotiuick / Bob McGreevy] “THAT Disbursements for June, July and August 2018 in the amount of \$24,059.39 be approved as paid.” Carried.</b>	<b>ACTION: CEO Michael Dawber will follow up with the Town Office about an updated financial report.</b>
	iii. Occupational Health & Safety Report, dated September 4, 2018	<i>See Document Set D.</i> CEO Michael Dawber noted that a two-week breakdown in the air conditioning system had finally been fixed. <b>MOTION 2018:44 [Donna Moen / Bob McGreevy] “THAT the Occupational Health &amp; Safety Report dated September 4, 2018, be received and read.” Carried.</b>	
	iv. Policy Review – SE20 (Citizen	<i>See Document Set E.</i> CEO Michael Dawber explained	<b>ACTION: CEO Michael</b>

	Science & Screen-Free Programming)	that this policy was a requirement of our Healthy Kids Community Challenge grant for last summer’s nature walk programs. The policy describes existing citizen science programs and commits staff to looking at screen-free programming options. <b>MOTION 2018:45 [Bob McGreevy / Donna Moen] “THAT Policy SE20 (Citizen Science &amp; Screen-Free Programming) be approved as presented.” Carried.</b>	<b>Dawber will share the policy with the funder and post the document to the Library website.</b>
5.0	CURRENT MEETING BUSINESS – DISCUSSION ITEMS	<i>None</i>	
6.0	Current Meeting Business – FYI ITEMS i. Letter, dated June 11 ‘18, from Pat Giles re: Dawson grant ii. Letter, dated June 11 ‘18, from Pat Giles re: LOW grant iii. Motion 18-089, Rainy River Town Council, re: Appointment of Mayor Debbie Ewald iv. Staff Report – Student Library Assistant Aynsley Williams v. Letter, no date, from Mariam Hamou, President of OLBA, re: welcome to OLBA	<i>See Document Sets F, G, H, I, and J.</i>	
7.0	Next Meeting [#08-18]	Tuesday, November 6, 2018 @ 7 p.m.	
8.0	Adjournment	With no remaining business, the meeting adjourned at 7:30 p.m.	

/msd