

MINUTES OF THE RAINY RIVER PUBLIC LIBRARY BOARD

Date	September 18, 2013
Chair / Facilitator	ARMSTRONG, Linda

Time	5:00 p.m.-6:00 p.m.
Recorder	DAWBER, Michael

Signature of Chair / Facilitator: _____

Signature of Recorder: _____

Present	ARMSTRONG, Linda; DAWBER, Michael; EWALD, Debbie; NORDBERG, Veronica; PROST, Gordon; STAMLER, Gill.
Regrets	LUNDGREN, Terri Anne

1.0	AGENDA	MOTION 2013:50 [Debbie Ewald / Gordon Prost] "THAT the agenda be approved as presented." Carried.	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	MINUTES OF THE MEETING OF JUNE 25, 2013	<i>See Document Set A.</i> MOTION 2013:51 [Gordon Prost / Debbie Ewald] "THAT the Minutes of the Meeting of June 25, 2013, be approved as presented." Carried.	
4.0	CURRENT MEETING BUSINESS – DECISION ITEMS		
	i. Building Lease	The board reviewed the library's current facility options. MOTION 2013:53 [Gordon Prost / Debbie Ewald] "THAT the CEO and Chair of the Board be authorized to sign an extension of the lease for 334 4th Street, to a maximum of five years." Carried.	ACTION: CEO Michael Dawber and Chair Linda Armstrong will meet with Dale Lowes to negotiate the lease.
	ii. CEO's Report	<i>See Document Set B.</i> MOTION 2013:52 [Debbie Ewald / Gordon Prost] "THAT the CEO's report be received and read." Carried. MOTION 2013:54 [Debbie Ewald / Gordon Prost] "THAT the Board confirms the CEO's authorization to make all necessary arrangements for the hiring, training and payment of the Summer Experience program student employee." Carried. MOTION 2013:55 [Gordon Prost / Debbie Ewald] "THAT the Board confirms the CEO's authorization to make all necessary arrangements for the hiring, training and payment of the YI @ CAS student employee." Carried.	

	iii. Occupational Health & Safety Inspection – Sep. 3 '13	<i>See Document Set C. MOTION 2013:56 [Debbie Ewald / Gordon Prost] “THAT the Occupational Health and Safety Inspection dated September 3, 2013, be received and read.” Carried.</i>	
	iv. Financial Report	<i>See Document Set D. MOTION 2013:57 [Veronica Nordberg / Gill Stamler] “THAT the Financial Variance Report be approved as presented.” Carried.</i> MOTION 2013:58 [Gill Stamler / Veronica Nordberg] “THAT Disbursements for June, July and August 2013, in the amount of \$22,160.97 be approved as paid.” Carried.	
	v. Public Libraries Act Requirements for Board Trustee Attendance.	<i>See Document Set E. The board reviewed legal requirements for library trustee attendance. The Public Libraries Act does not permit trustees to continue serving after absences from three consecutive board meetings without board permission. There was agreement that a special motion would be made to authorize the absences of Trustee Terri Anne Lundgren. MOTION 2013:60 [Veronica Nordberg / Gill Stamler] “THAT the Board authorizes the absence of Trustee Terri Anne Lundgren for the meetings of June 25 and September 18, 2013.” Carried.</i>	
	vi. Grant Application to Rainy River Resources	<i>See Document Set F. MOTION 2013:59 [Gill Stamler / Veronica Nordberg] “THAT the CEO is authorized to file the grant application to Rainy River Resources, as presented.” Carried.</i>	ACTION: CEO Michael Dawber will submit the application to Rainy River Resources.
	vii. Friends of the Library Liaison	The board discussed the activities of the new Friends of the Library group. There was consensus that Deputy Chair Gordon Prost would be named Board Liaison to the Friends, with Chair Linda Armstrong as alternate.	ACTION: Deputy Chair Gordon Prost will attend the Friends meetings on October 3 and report back to the Board.
5.0	CURRENT MEETING BUSINESS – DISCUSSION ITEMS	<i>None</i>	
6.0	CURRENT MEETING BUSINESS – FYI ITEMS		
	i. Letter, no date, from Kim Vares re Ontario Library Boards Association ii. Policy SE18 (Healthy Meetings and Events) – for discussion and approval	<i>See Documents G, H, I, and J.</i>	ACTION: Board members will review Policy SE18 for approval at the October meeting.

	<p>at the next meeting</p> <p>iii. Summary Report – Summer Reading 2013 – Student Library Assistant Cassie Wells</p> <p>iv. Interlibrary Loan Activity Report – Requests Filled by Rainy River, January 2012-September 2013</p>		
7.0	NEXT MEETING	<p>Tuesday, October 29, 7 p.m.</p> <p>Tuesday, November 26, 7 p.m.</p> <p>Tuesday, December 17, 5 p.m. – annual holiday supper to follow at Mom’s Restaurant, 6 p.m.</p> <p>Tuesday, January 14, 2014, 7 p.m. – special budget meeting</p> <p>Tuesday, January 28, 2014, 7 p.m.</p>	
8.0	ADJOURNMENT	With no remaining business, the meeting adjourned at 6:00 p.m.	

/msd