

**MINUTES OF THE
RAINY RIVER PUBLIC LIBRARY BOARD**

Date	September 16, 2014
Chair / Facilitator	PROST, Gordon

Time	7:10 p.m. – 7:55 p.m.
Recorder	DAWBER, Michael

Signature of Chair / Facilitator: _____ Signature of Recorder: _____

Present	DAWBER, Michael; EWALD, Debbie; LUNDGREN, Terri Anne; NORDBERG, Veronica; PROST, Gordon.
Regrets	ARMSTRONG, Linda; STAMLER, Gill.

1.0	APPROVAL OF AGENDA	The following item was added to Decision Items: “v. Library Building.” MOTION 2014:35 [Debbie Ewald/Veronica Nordberg] “THAT the Agenda be approved as amended.” <i>Carried.</i>	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	MINUTES OF THE MEETING OF JUNE 7, 2014	<i>See Document Set A.</i> MOTION 2014:36 [Veronica Nordberg / Debbie Ewald] “THAT the Minutes of the meeting of June 7, 2014, be approved as presented.” <i>Carried.</i>	
4.0	CURRENT MEETING BUSINESS – DECISION ITEMS		
	i. CEO’s Report	<i>See Document Set B.</i> CEO Michael Dawber reviewed the Library’s activities over the summer, including the TD Summer Reading Club, migration to Apollo and granting programs.	ACTION: CEO Michael Dawber will contact NLCU regarding safety-related matters on the OH&S report.

		<p>MOTION 2014:37 [Veronica Nordberg / Debbie Ewald] “THAT the CEO’s report be received.” <i>Carried.</i></p> <p>MOTION 2014:38 [Debbie Ewald / Veronica Nordberg] “THAT the Occupational Health & Safety Inspection Report dated August 9, 2014 be received and read.” <i>Carried.</i></p> <p>MOTION 2014:39 [Terri Anne Lundgren / Veronica Nordberg] “THAT the CEO be authorized to dispose of surplus equipment by placing the items in the 2014 silent auction.” <i>Carried.</i></p> <p>MOTION 2014:40 [Veronica Nordberg / Debbie Ewald] “THAT the ban for patron 875 be lifted with three months’ probation.” <i>Carried.</i></p> <p>MOTION 2014:44 [Debbie Ewald / Veronica Nordberg] “THAT the CEO be authorized for 60 hours unpaid vacation for the 2014 budget year.” <i>Carried.</i></p> <p>MOTION 2014:45 [Veronica Nordberg / Debbie Ewald] “THAT the Library be closed Wednesday, December 24 to Monday, December 29, inclusive, and from Wednesday, December 31 to Thursday, January 1, 2015, inclusive, for the Christmas and New Year’s holidays.” <i>Carried.</i></p>	<p>ACTION: CEO Michael Dawber will contact patron 875 by letter.</p>
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	ii. Financial Report	<p><i>See Document Sets C and E. MOTION 2014:41 [Veronica Nordberg / Debbie Ewald] “THAT disbursements for June, July and August 2014 in the amount of \$22,092.30 be approved as paid.” Carried.</i></p> <p>MOTION 2014:46 [Terri Anne Lundgren / Veronica Nordberg] “THAT the Board confirms the authorization of the CEO to withdraw \$3,000 from reserves on June 27, 2014, to maintain cashflow – said funds to be returned to reserves by December 31, 2014, budget permitting.” Carried.</p> <p>MOTION 2014:47 [Debbie Ewald / Veronica Nordberg] “THAT in the absence of the Chair of the Board, and notwithstanding Library Board Policy GO1 Section 4, the CEO is authorized to countersign all Library Board cheques until November 1, 2014.” Carried.</p>	
	iii. 2014-18 Strategic Plan	<p><i>See Document Set D. MOTION 2014:42 [Terri Anne Lundgren / Veronica Nordberg] “THAT the 2014-18 Strategic Plan be approved as presented.” Carried.</i></p>	ACTION: CEO Michael Dawber will post and distribute the new Strategic Plan.
	iv. Policy PE14 (Occupational Health & Safety, Working Alone and Workplace Violence) and Policy SE6 (Circulation) – revised	<p>MOTION 2014:43 [Veronica Nordberg / Debbie Ewald] “THAT Policies PE14 and SE6 be approved as presented.” Carried.</p>	
	v. Library Building	The Board reviewed the situation with Lowes bankruptcy and the temporary ownership of the	

		building by the Northern Lights Credit Union.	
5.0	CURRENT MEETING BUSINESS – DISCUSSION ITEMS		
	1. Programming Report	<i>See Document Set F.</i>	ACTION: CEO Michael Dawber will carry out the program planning activities specified in the 2014-18 Strategic Plan.
6.0	CURRENT MEETING BUSINESS – FYI ITEMS		
	i. Staff Report – Shauna Moen – Summer Reading Program 2014	<i>See Document Set G.</i>	
7.0	NEXT MEETING	Tuesday, October 21, 2014, at 7 p.m.	

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