

MINUTES OF THE RAINY RIVER PUBLIC LIBRARY BOARD

Date	October 29, 2013
Chair / Facilitator	ARMSTRONG, Linda

Time	7:00 pm-7:30 pm
Recorder	DAWBBER, Michael

Signature of Chair / Facilitator: _____

Signature of Recorder: _____

Present	ARMSTRONG, Linda; BUDREAU, Jodi; DAWBER, Michael; EWALD, Debbie; LUNDGREN, Terri Anne; NORDBERG, Veronica; PROST, Gordon; STAMLER, Gill.
Regrets	<i>none</i>

1.0	AGENDA	MOTION 2013:61 [Debbie Ewald / Veronica Nordberg] "THAT the agenda be approved as presented." Carried.	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	MINUTES OF THE MEETING OF SEPTEMBER 18, 2013	<i>See Document Set A.</i> MOTION 2013:62 [Gordon Prost / Gill Stamler] "THAT the Minutes of the Meeting of September 18, 2013, be approved as presented." Carried.	
4.0	CURRENT MEETING BUSINESS – DECISION ITEMS		
	i. CEO's Report	<p><i>See Document Set B.</i> CEO Michael Dawber reviewed the outcome of the meeting with Linda Armstrong, Gordon Prost and Dale Lowes. The agreed-upon lease document was circulated to the Board by email. The increase in rent to \$1,130 (including HST) will have significant financial consequences for the Library Board in 2014.</p> <p>MOTION 2013:63 [Veronica Nordberg / Debbie Ewald] "THAT the CEO's report be received and read." Carried.</p> <p>MOTION 2013:64 [Gill Stamler / Gordon Prost] "THAT CEO Michael Dawber is authorized to attend the OLS-North Policy Summit, February 24-28, 2014, on condition funding is available to cover travel, accommodation and meal costs – supply coverage to be provided as needed." Carried.</p> <p>MOTION 2013:68 [Gill Stamler / Gordon Prost] "THAT the Library</p>	

		be closed December 24, 25, 26, and 31, 2013, and January 1, 2014." <i>Carried.</i>	
	ii. Financial Report	<p><i>See Document Set C. MOTION 2013:65 [Debbie Ewald / Veronica Nordberg] "THAT disbursements for September 2013 in the amount of \$5,052.88 be approved as paid." Carried.</i></p> <p>MOTION 2013:66 [Gill Stamler / Veronica Nordberg] "THAT the 2013 Budget be amended to actual figures for the following revenue lines: Donations & Fundraising, Municipal Revenue, Province of Ontario-Other, Summer Experience, and CAP Student." Carried.</p>	ACTION: Michael Dawber will amend the budget as directed.
	iii. Friends of the Library Liaison Report – Gordon Prost	<i>No report.</i>	
	iv. Policy SE18 (Healthy Meetings & Events)	MOTION 2013:67 [Veronica Nordberg / Debbie Ewald] "THAT Policy SE18 (Healthy Meetings and Events) be approved as presented." Carried.	
5.0	CURRENT MEETING BUSINESS – DISCUSSION ITEMS	The Board discussed submitting CEO Michael Dawber's name for the Ontario Library Association's annual Media & Communications Award. The consensus was to apply.	ACTION: CEO Michael Dawber will create the application.
6.0	CURRENT MEETING BUSINESS – FYI ITEMS		
	<p>i. Professional Development Report – Michael Dawber – OLS-North Annual Conference</p> <p>ii. Letter, dated September 25, 2013, from Garrett Macdonald, New Gold Inc., re: grant application.</p> <p>iii. Letter, dated October 11, 2013, from Hon. Michael Chan, Minister of Tourism, Culture & Sport, re: Excellence Award.</p>	<i>See Documents D, E, F.</i>	
7.0	NEXT MEETING	<p>Tuesday, November 26, 7 p.m.</p> <p>Tuesday, December 17, 5 p.m. – annual holiday supper to follow at Mom's Restaurant, 6 p.m.</p> <p>Tuesday, January 14, 2014, 7 p.m. – special budget meeting</p> <p>Tuesday, January 28, 2014, 7 p.m.</p>	
8.0	ADJOURNMENT	With no remaining business, the meeting adjourned at 7:30 p.m.	

/msd