

**MINUTES OF THE  
RAINY RIVER PUBLIC LIBRARY BOARD**

<b>Date</b>	October 21, 2014
<b>Chair / Facilitator</b>	PROST, Gordon

<b>Time</b>	7:05 p.m. – 7:35 p.m.
<b>Recorder</b>	DAWBER, Michael

Signature of Chair / Facilitator: \_\_\_\_\_ Signature of Recorder: \_\_\_\_\_

<b>Present</b>	BUDREAU, Jodi; DAWBER, Michael; EWALD, Debbie; LUNDGREN, Terri Anne; NORDBERG, Veronica; PROST, Gordon; STAMLER, Gill.
<b>Regrets</b>	ARMSTRONG, Linda.
<b>Guest</b>	PATER, Heather.

1.0	APPROVAL OF AGENDA	<b>MOTION 2014:48 [Debbie Ewald / Veronica Nordberg] “THAT the Agenda be approved as amended.” Carried.</b>	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	MINUTES OF THE MEETING OF SEPTEMBER 16, 2014	<i>See Document Set A.</i> <b>MOTION 2014:56 [Veronica Nordberg / Debbie Ewald] “THAT the Minutes of the meeting of September 16, 2014, be approved as presented.” Carried.</b>	
4.0	CURRENT MEETING BUSINESS – DECISION ITEMS		
	i. CEO’s Report	<i>See Document Set B.</i> CEO Michael Dawber reviewed the Library’s recent activities. He also read into the record a letter of thanks from Board Chair Linda Armstrong, who was unable to attend the meeting.	

		<p><b>MOTION 2014:50 [Gill Stamler / Debbie Ewald]</b>  <b>“THAT the CEO’s report be received.”</b> <i>Carried.</i></p> <p><b>MOTION 2014:51 [Debbie Ewald / Veronica Nordberg]</b> <b>“THAT the Board confirms the authorization of the CEO to make all necessary arrangements for the hiring, training and payment of the YI@CAS student employee.”</b> <i>Carried.</i></p> <p><b>MOTION 2014:52 [Veronica Nordberg / Gill Stamler]</b>  <b>“THAT the Board confirms the authorization of the CEO to attend the OLS-North cataloguing workshop in Dryden held October 15, 2014.”</b> <i>Carried.</i></p> <p><b>MOTION 2014:53 [Terri Anne Lundgren / Debbie Ewald]</b> <b>“THAT the CEO is authorized to apply to the Ontario Trillium Foundation for a small capital grant of up to \$15,000 for computer workstations and adult furniture.”</b> <i>Carried.</i></p>	
	ii. Financial Report	<p><i>See Document Set C.</i> <b>MOTION 2014:54 [Debbie Ewald / Terri Anne Lundgren]</b> <b>“THAT disbursements for September 2014 in the amount of \$4,746.41 be approved as paid.”</b> <i>Carried.</i></p>	
	iii. Occupational Health and Safety Report dated October 11, 2014	<p><i>See Document Set D.</i> There was new direction that CEO Michael Dawber should contact the landlord regarding the outstanding electrical issues in the meeting room. <b>MOTION 2014:55 [Terri Anne Lundgren / Gill Stamler]</b> <b>“THAT the Occupational Health &amp; Safety Inspection dated October 11, 2014,</b></p>	<p><b>ACTION: CEO Michael Dawber will contact Barb Everett at NLCU re electrical issues.</b></p>

		<b>be received and read.” Carried.</b>	
5.0	CURRENT MEETING BUSINESS – DISCUSSION ITEMS		
	i. End of term and retirement celebration!	There was consensus that a retirement celebration for departing board members would be combined with the annual holiday supper in December.	<b>ACTION: CEO Michael Dawber will notify all current and incoming board members of the party date and time.</b>
	ii. Ontario Public Library Week	CEO Michael Dawber reviewed the week’s upcoming activities and reminded trustees to drop off donations for the book sale and silent auction.	
6.0	CURRENT MEETING BUSINESS – FYI ITEMS		
	i. Professional Development Report – Michael Dawber – 2014 OLS-North Conference ii. Letter – dated October 6, 2014 – Michael Coteau, Minister of Tourism, Culture & Sport, re 2014-15 operating grant. iii. Card of thanks from Kim Vares, OLBA. iv. Professional Development Report – Michael Dawber – OLS-North Cataloguing Workshop.	<i>See Document Sets E and F. Items iii and iv were handed out at the meeting.</i>	
7.0	OTHER BUSINESS	none	
8.0	ADJOURNMENT <i>SINE DIE</i>	With no remaining business, the Board adjourned at 7:35 p.m. <i>sine die</i> .	

/msd