

**MINUTES OF A MEETING OF THE
RAINY RIVER PUBLIC LIBRARY BOARD**

Date	October 19, 2021	Time	6:00 p.m.-7:09 p.m.
Chair / Facilitator	MOEN, Donna	Recorder	DAWBER, Michael

Signature of Chair / Facilitator: _____ Signature of Recorder: _____

Present	DAWBER, Michael; EWALD, Mayor Deb; McDONALD, Donna; MCGREEVY, Bob; MOEN, Donna; ROBINSON, Anna.
Absent	<i>none</i>

0.0	CALL TO ORDER	Chair Donna Moen called the meeting to order at 6:00 p.m.	
1.0	APPROVAL OF AGENDA	The following item was corrected on the agenda: 3.0, changed to, "Minutes of the Meeting of Sept. 14 '21". MOTION 2021:32 [Deb Ewald / Donna McDonald] "THAT the Agenda be approved as corrected." Carried.	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	MINUTES OF THE MEETING OF SEPTEMBER 14, 2021	<i>See Document Set A.</i> The missing word "pay" was added to the text of Item 4.iii. MOTION 2021:33 [Donna McDonald / Deb Ewald] "THAT the minutes of the meeting of September 14, 2021, be approved as corrected." Carried.	ACTION: CEO Michael Dawber will post the approved minutes to the Library website.
4.0	CURRENT MEETING BUSINESS – Decision Items i. CEO's Report and i.a. Ontario Public Library Week (Oct 18-24 '21)	<i>See Document Set B.</i> CEO Michael Dawber provided a full update on Library activities since the last meeting in September. The Board discussed the concerns raised regarding the eBook "Irreversible Damage" and directed the CEO as follows: 1. The Board refuses any responsibility or liability for the purchase of "Irreversible Damage." 2. Complaints regarding this item will be referred to OLS. The Board reviewed the Library's lease, which will expire in December 2021. MOTION 2021:34 [Deb Ewald / Donna	ACTION:

		McDonald] “THAT the CEO’s Report be received and read.” Carried.	
	ii. Financial Report	<i>See Document Set C.</i> The Board reviewed the Library’s financial position and expenditures for September. MOTION 2021:35 [Anna Robinson / Bob McGreevy] “THAT disbursements for September 2021 in the amount of \$8,949.57 be approved as paid.” Carried.	
	iii. Policy Review – FYI Items I. Policy Review – PE5 (Holidays), PE8 (End of Employment), PE9 (Personnel Files), PE11 (Managing Emergencies)	<i>See Document Sets D, E, and F.</i> All policies will be corrected show a full Statutes of Ontario reference to legislation. MOTION 2021:36 [Deb Ewald / Anna Robinson] “THAT Policies PE5 (Holidays), PE8 (End of Employment), PE9 (Personnel Files), and PE11 (Managing Emergencies) be approved as amended.” Carried.	ACTION: CEO Michael Dawber will post the revised policies to the Library website.
5.0	CURRENT MEETING BUSINESS – Discussion Items i. Policy Review – PE12 (Volunteers), PE15 (Travel)	<i>See Document Sets G and H.</i> There was general agreement that the rates shown in policy PE15 should be updated to match the rates paid by the Town.	
6.0	CURRENT MEETING BUSINESS – FYI Items i. Minutes from Founding Meeting, RRPL Friends of the Library, June 13 ‘13 ii. Email from Adam Haviaras, dated Oct. 12 ‘21, re: posting trustee vacancies.	<i>See Document Sets I and J.</i> Trustee Donna McDonald reported that the Friends of the Library group would need to be rebuilt if it were to resume operation. There was also a discussion about the Board’s trustee recruitment drive.	ACTION: Trustees will recommend prospective Board appointees contact CEO Michael Dawber. ACTION: Trustee Donna McDonald will post a message re: trustee recruitment on the town’s talker boards.
7.0	NEXT MEETING [#05-21]	Tuesday, November 23, 2021 – 6 p.m. in the Library	
8.0	ADJOURNMENT	With no remaining business, the meeting adjourned at 7:09 p.m.	

/msd