

**MINUTES OF THE
RAINY RIVER PUBLIC LIBRARY BOARD**

Date	May 24, 2016
Chair / Facilitator	PROST, Gordon

Time	7:05 p.m.-7:40 p.m.
Recorder	DAWBER, Michael

Signature of Chair / Facilitator: _____ Signature of Recorder: _____

Present	ARMSTRONG, Linda; DAWBER, Michael; EWALD, Debbie; MAXFIELD, Jen; PATER, Heather; PROST, Gordon.
Absent	MOEN, Donna.
Guest	ARMSTRONG, Stanley.

1.0	APPROVAL OF AGENDA	The Agenda was amended to include the following item: 6.1. Application of Norina Sopotiuuck to Library Board. Item 3.0 was also corrected to “Minutes of the Meeting of April 19, 2016.” Motion 2016:37 [Debbie Ewald / Heather Pater] “THAT the Agenda be approved as amended.” Carried.	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	MINUTES OF THE MEETING OF APRIL 19, 2016	<i>See Document Set A.</i> MOTION 2016:38 [Heather Pater / Jen Maxfield] “THAT the minutes of the meeting of April 19, 2016, be approved as presented.” Carried.	ACTION: CEO Michael Dawber will post the minutes to the Library website.
4.0	CURRENT MEETING BUSINESS – DECISION ITEMS i. CEO’s Report	<i>See Document Set B.</i> CEO Michael Dawber reviewed recent library activities, including the successful application to the Seniors Community Grant Program. Motion 2016:39 [Jen Maxfield / Debbie Ewald] “THAT	ACTION: CEO Michael Dawber will report if there are means to measure Wifi traffic

		the CEO's report be received and read." Carried.	outside library hours.
	ii. Financial Report	<i>See Document C.</i> The Board reviewed the current financial statement to the end of April 2016. MOTION 2016:40 [Heather Pater / Debbie Ewald] "THAT Disbursements for April 2016 in the amount of \$4,697.05 be approved as paid." Carried.	
	iii. Occupational Health & Safety Inspection – dated April 23, 2016	<i>See Document Set D.</i> MOTION 2016:41 [Heather Pater / Jen Maxfield] "THAT the Occupational Health & Safety Inspection dated April 23, 2016, be received and read." Carried.	
	iv. Policy Review – Policies SE3 (Internet Access), SE10 (Resource Sharing & Reserves), GO2 (Record Retention)	<i>Refer to policies distributed at April meeting.</i> CEO Michael Dawber noted the Internet Access policy had been significantly rewritten to keep pace with changing technology. MOTION 2016:42 [Linda Armstrong / Heather Pater] "THAT Policies SE3, SE10 and GO2 be approved as presented." Carried.	ACTION: CEO Michael Dawber will post the updated policies to the Library website.
5.0	CURRENT MEETING BUSINESS – DISCUSSION ITEMS i. Policy Review – SE4 (Children's Services)	<i>See Document Set E.</i>	ACTION: All trustees will review Policy SE4 for the June meeting.
	ii. Provincial Interlibrary Loan Statistics for 2015	<i>See Document Set F.</i> There was consensus that RRPL would be justified in suspending ILLO lender services to other libraries refusing to participate as lenders in the provincial ILLO network.	
6.0	Current Meeting Business – FYI ITEMS: i. Professional Development Report – Michael Dawber, Manitoba Libraries Conference	<i>See Document Sets G, H.</i>	

	ii. Letter, from Hon. Mario Sergio, Minister Responsible for Seniors Affairs, dated May 2016, re Seniors Community Grant Program.		
6.1	Other Business - Application of Norina Sopotiuuck to Library Board	There was consensus to ask Town Council to authorize an extra Trustee appointment to the Library Board.	ACTION: CEO Michael Dawber will contact Mrs. Sopotiuuck about applying to Town Council for a Library Trustee appointment.
7.0	NEXT MEETING [06-16]	There was consensus that the Board would participate in the phone meeting with Nordik Consulting re the Library Value Project immediately prior to the next meeting. The consultation will take place Friday, June 10, 2016, from 5pm to 6pm. Friends and Supporters will also be encouraged to attend. The Board's June meeting and annual summer social will follow the phone call.	ACTION: CEO Michael Dawber will confirm meeting details with Nordik and Library Friends. ACTION: CEO Michael Dawber will confirm catering arrangements for the summer social.
8.0	ADJOURNMENT	With no remaining business, the meeting adjourned at 7:40 p.m.	

/msd