

**MINUTES OF THE
RAINY RIVER PUBLIC LIBRARY BOARD**

Date	March 21, 2017
Chair / Facilitator	MAXFIELD, Jen

Time	7:05 p.m.-7:20 p.m.
Recorder	DAWBER, Michael

Signature of Chair / Facilitator: _____ Signature of Recorder: _____

Present	DAWBER, Michael; MAXFIELD, Jen; MOEN, Donna; PATER, Heather.
Regrets	PROST, Gordon; SOPOTIUCK, Norina.

0.0	CALL TO ORDER	In the absence of Board Chair Gordon Prost, Vice-Chair Jen Maxfield called the meeting to order.	
1.0	APPROVAL OF AGENDA	Motion 2017:15 [Heather Pater / Donna Moen] “THAT the Agenda be approved as distributed.” Carried.	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	MINUTES OF THE MEETING OF FEBRUARY 16, 2017	<i>See Document Set A.</i> Section 4.v of the minutes was corrected to show the motion debated was 2017:14. Motion 2017:16 [Heather Pater / Donna Moen] “THAT the Minutes of the meeting of February 16, 2017, be approved as amended.” Carried.	ACTION: CEO Michael Dawber will post the approved minutes to the Library website.
4.0	CURRENT MEETING BUSINESS – DECISION ITEMS		
	i. CEO’s Report	<i>See Document Set B.</i> CEO Michael Dawber reported on recent Library activities, including a very generous donation of 300+ DVDs. Motion 2017:17 [Heather Pater / Donna Moen] “THAT the CEO’s report be	

		received and read.” Carried.	
	ii. Financial Report	<i>See Document Set C.</i> CEO Michael Dawber confirmed the annual funding request letters to our four supporting municipalities would be sent after next month’s budget meeting. Motion 2017:18 [Donna Moen / Heather Pater] “THAT Disbursements for February 2017 in the amount of \$8,294.69 be approved as paid.” Carried.	
	iii. Policy Review – PE13 (Performance Appraisal)	<i>See Document distributed at February meeting.</i> Motion 2017:12 [Donna Moen / Heather Pater] “THAT Policy PE13 (Performance Appraisal) be approved as presented.” Carried.	ACTION: CEO Michael Dawber will post the reviewed policy on the Library website.
5.0	Current Meeting Business – DISCUSSION ITEMS	<i>None</i>	
6.0	Current Meeting Business – FYI ITEMS i. Policy Review – SE15 (Programming)	<i>See Document Set D.</i>	ACTION: Trustees will review the policy for the May meeting.
7.0	NEXT MEETING [#04-17]	This will be a Special Meeting to approve the 2017 budget. Tuesday, April 25, 2017 – 7 p.m.	
8.0	ADJOURNMENT	With no remaining business, the meeting adjourned at 7:20 p.m.	

/msd