

**MINUTES OF A SPECIAL MEETING OF THE
RAINY RIVER PUBLIC LIBRARY BOARD**

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| Date | March 20, 2018 | Time | 7:00 p.m. - 7:35 p.m. |
| Chair / Facilitator | PROST, Gordon | Recorder | DAWBER, Michael |

Signature of Chair / Facilitator: _____ Signature of Recorder: _____

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| Present | DAWBER, Michael; MAXFIELD, Jen; MOEN, Donna; PATER, Heather; PROST, Gordon; SOPOTIUCK, Norina; WITTICH, Jodi. |
| Regrets | <i>None</i> |

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| 1.0 | APPROVAL OF AGENDA | Motion 2018:16 [Heather Pater / Donna Moen] "THAT the Agenda be approved as distributed." <i>Carried.</i> | |
| 2.0 | CONFLICT OF INTEREST DECLARATION | | |
| 3.0 | 2018 Budget Estimates | <i>See Document Set A & documents distributed at the meeting.</i> The Board reviewed the Library's current financial position. In order to balance the 2018 budget, the Board acknowledged it must raise \$10,544 this year. The Library has received \$1,961 in donations as of March 20. In addition, at least \$5,000 will need to be withdrawn from reserves. Changes enacted by Bill 148 will result in a net staffing cost increase of \$2,910 even with no increase in hours worked. The Board agreed that, in addition to requesting funding equivalent to eBook use, the | ACTION: CEO Michael Dawber will prepare the 2018 funding request letters for the four contributing municipalities. ACTION: Friends of the Library Liaison Jen Maxfield will contact Kitty Gale regarding the April meeting. |

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| | | <p>contracting municipalities will be asked for funding equivalent to their ratepayers' use of the public internet access terminals. The anticipated termination of the Internet Connectivity grant means a cut of about \$1,200 per year. The Board agreed that Kitty Gale would be invited to the April Board Meeting to discuss fundraising activities. CEO Michael Dawber will ensure the Westend Weekly is kept fully in-formed of the Library's fundraising efforts.</p> <p>MOTION 2018:19 [Donna Moen / Jen Maxfield] "THAT the Board approves the 2018 Budget as presented." <i>Carried.</i></p> | |
| 4.0 | <p>OTHER BUSINESS:</p> <p>i. Resignation of Trustee Heather Pater</p> | <p>MOTION 2018:17 [Norina Sopotiuuck / Donna Moen] "THAT the Board accepts with regrets the resignation of Trustee Heather Pater, effective May 1, 2018, and THAT the CEO be authorized to advertize for an interim appointment to the Board for the remainder of the Term." <i>Carried. We will miss you, Heather!</i></p> | <p>ACTION: CEO Michael Dawber will send the Trustee recruitment ad to the Westend Weekly for publication and will distribute the ad in the community.</p> |
| | <p>ii. 2017 Annual Report</p> | <p><i>See Document Set B.</i> MOTION 2018:18 [Donna Moen / Heather Pater] "THAT the Board approves the 2017 Annual Report as presented." <i>Carried.</i></p> | <p>ACTION: CEO Michael Dawber will distribute the Annual Report.</p> |
| | <p>iii. Final Report from Student Assistant Taylor Neilson</p> | <p><i>See document distributed at the meeting.</i></p> | |
| 5.0 | <p>Next Meeting [#04-18]</p> | <p>Thursday, April 19, 2018 – 7 p.m.</p> | |
| 6.0 | <p>Adjournment</p> | <p>With no remaining business, the meeting adjourned at 7:35 p.m.</p> | |

/msd