

**MINUTES OF A MEETING OF THE
RAINY RIVER PUBLIC LIBRARY BOARD**

Date	June 21, 2022	Time	6:01 p.m.-7:06 p.m.
Chair / Facilitator	MOEN, Donna	Recorder	DAWBER, Michael

Signature of Chair / Facilitator: _____ Signature of Recorder: _____

Present	DAWBER, Michael; EWALD, Mayor Deb; McDONALD, Donna; MOEN, Donna; ROBINSON, Anna; WITTICH, Jodi.
Electronic Attendance	DESSERRE, Kim
Regrets	none

0.0	CALL TO ORDER	Chair Donna Moen called the meeting to order at 6:01 p.m.	
1.0	APPROVAL OF AGENDA	MOTION 2022:22 [Deb Ewald / Donna McDonald] “THAT the Agenda be approved as distributed.” Carried.	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	MINUTES OF THE MEETINGS OF MAY 24, 2022	<i>See Document Set A.</i> MOTION 2022:23 [Anna Robinson / Deb Ewald] “THAT the minutes of the meetings of May 24, 2022, be approved as presented.” Carried.	ACTION: CEO Michael Dawber will post the approved minutes to the Library website.
4.0	CURRENT MEETING BUSINESS – DECISION ITEMS i. Facility Plan	<i>See Document Set B and document distributed at the meeting.</i> CEO Michael Dawber reviewed the urgent facility situation of the Library. The Board was already in receipt of the landlord’s letter confirming a new rate of \$19.20/sqft, or, about \$3,200 per month, starting August 1. The Board is	ACTION: CEO Michael Dawber will contact the landlord as directed. ACTION: CEO Michael Dawber will post the approved moving notice.

		<p>already paying the 6th-highest facility cost of any library in our size category (population 2,500 and under) in Ontario. The new rate will bankrupt the Board. After an exhaustive search, the only available option is the AllSew store at 317 4th Street. The owner, Judi Helgeson, has agreed to rent month-to-month at \$1,075. The only other option would be to close the Library. The Board discussed the logistics and details of the move at length. There was unanimous approval for the moving notice as presented. MOTION 2022:24 [Deb Ewald / Anna Robinson] “THAT the Board approves the Facility Plan as amended and directs the CEO to contact the landlord accordingly.” Carried. MOTION 2022:29 [Donna McDonald / Deb Ewald] “THAT the Board authorizes a maximum of 40 hours of staff for each employee to complete the facility move – hours to be used by August 9, 2022.” Carried.</p>	<p>ACTION: Trustee Anna Robinson will purchase two keypad door handle/lock sets as well as paint.</p>
	ii. CEO’s Report	<p><i>See Document Set C.</i> The Board reviewed the Library’s activities for the previous month. MOTION 2022:25 [Deb Ewald / Donna McDonald] “THAT the CEO’s report be received and read.” Carried.</p>	
	iii. Financial Report	<p><i>See Document Set D.</i> The Board reviewed the Library’s financial position. MOTION 2022:26 [Donna McDonald / Anna Robinson] “THAT</p>	<p>ACTION: CEO Michael Dawber will transfer \$5,000 from reserves to</p>

		Disbursements for May 2022 in the amount of \$6,384.89 be approved as paid.” <i>Carried.</i> MOTION 2022:28 [Donna McDonald / Anna Robinson] “THAT the Board authorizes the transfer \$5,000 from the reserve account to the current account, as agreed in the 2022 budget.” <i>Carried.</i>	the current account.
	iv. Policy Review – SE10 (Resource Sharing & Reserves)	<i>See Document distributed at the previous meeting.</i> MOTION 2022:27 [Deb Ewald / Donna McDonald] “THAT Policy SE10 (Resource Sharing & Resources) be approved as presented.” <i>Carried.</i>	ACTION: CEO Michael Dawber will post the approved policy to the Library website.
5.0	i. Strategic Plan 2022-2026	The Board agreed that the draft Strategic Plan would need to reflect the new facility situation.	ACTION: CEO Michael Dawber will draft a 2022-2026 Strategic Plan for review at the September 2022 meeting. Approval of the plan will be left to the incoming 2022-2026 Board.
6.0	CURRENT MEETING BUSINESS – FYI ITEMS	<i>none</i>	
7.0	Next Meeting [#06-22]	September 2022 - at the call of the chair	
8.0	ADJOURNMENT	With no remaining business, the meeting adjourned at 7:06 p.m.	

/msd