

**MINUTES OF A MEETING OF THE
RAINY RIVER PUBLIC LIBRARY BOARD**

Date	June 19, 2019	Time	5:30 p.m.-6:05 p.m.
Chair / Facilitator	SOPOTIUCK, Norina	Recorder	DAWBER, Michael

Signature of Chair / Facilitator: _____ Signature of Recorder: _____

Present	DAWBER, Michael; McDONALD, Donna; MOEN, Donna; ROBINSON, Anna; SOPOTIUCK, Norina.
Regrets	HARTNELL, Andrew; McGREEVY, Bob; NEILSON, Shawn.

1.0	CALL TO ORDER APPROVAL OF AGENDA	MOTION 2019:37 [Donna McDonald / Donna Moen] “THAT the Agenda be approved as presented.” Carried.	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	MINUTES OF THE MEETING OF MAY 21, 2019	<i>See Document Set A.</i> MOTION 2019:38 [Donna Moen / Donna McDonald] “THAT the minutes of the meeting of May 21, 2019, be approved as presented.” Carried.	ACTION: CEO Michael Dawber will post the approved minutes to the Library website.
4.0	CURRENT MEETING BUSINESS – DECISION ITEMS i. CEO’s Report	<i>See Document Set B.</i> CEO Michael Dawber gave a brief verbal report on the Library’s recent activities. Thanks to Doug and Anna Robinson’s efforts, five computers are being donated by Alterna Credit Union. The Board Governance workshop in Emo has been rescheduled to Oct. 5 – trustees need to confirm their attendance. The clothing exchange fundraiser brought in \$340, we will do another exchange in September. We have received donations from the RR Fed of Ag, the RR Legion and the Morson Women’s Institute. The old book sale prices are shown on the 2019 Railroad Daze poster, so we will implement the new price schedule for the fall sale. MOTION 2019:39 [Donna McDonald / Anna Robinson] “THAT the CEO’s report be received.” Carried.	ACTION: Trustees will complete their LearnHQ account registration and sign up for the Board Governance workshop if interested.

	ii. Financial Report	<i>See Document Set C.</i> CEO Michael Dawber reviewed the accounts for May 2019. MOTION 2019:40 [Donna McDonald / Donna Moen] “THAT Disbursements for May 2019 in the amount of \$11,864.92 be approved as paid.” Carried.	
	iii. Fundraising Plan	The Board reviewed progress on the 2019 fundraising plan. Annual book sales – July & October plus October silent auction [all Trustees, Friends, staff] – Kitty Gale will be asked to activate the Friends for the July sale, Donna McDonald continues to organize the materials. “Big Pig Gig” [Donna McDonald and Norina Sopotiuick, with Friends, volunteers, etc.] - tentative plan for pig roast on Aug 10 or 24, inquiries being made about vendor for pig roast and other details. “Night at the Races” - Bob McGreevy, Anna Robinson, Donna McDonald – event scheduled, posters distributed, businesses solicited for prizes up to \$25; prize donations and volunteers needed, Jul 19/20 at the Legion. “Rounding-up” with WalMart and/ or Safeway [Anna Robinson, Norina Sopotiuick] – Emo PL has said they are interested, Norina will contact their Board chair, Gaby Emond; Donation boxes – one going to the weekly Farmers’ Market with the book sale table run by Elsie and Gary Schuck; remaining boxes to be placed by Michael ASAP.	<p>ACTION: Donna McDonald and Norina Sopotiuick will continue to confirm details on the Big Pip Gig.</p> <p>ACTION: Trustees will check in with Anna Robinson re: prizes and volunteering at the Night at the Races event.</p> <p>ACTION: Norina Sopotiuick will contact Emo PL Board Chair Gaby Emond.</p> <p>ACTION: CEO Michael Dawber will purchase locks for the donation boxes and place them in the community.</p>
5.0	CURRENT MEETING BUSINESS – DISCUSSION ITEMS	none	ACTION: All Trustees will review Policy GO0 for the September meeting.
6.0	CURRENT MEETING BUSINESS – FYI ITEMS	none	

7.0	Next Meeting	September 2019 at the call of the Chair.	
8.0	Adjournment	With no remaining business, the meeting adjourned at 6:05 p.m.	
		<i>The meeting was followed by the Board's annual summer potluck.</i>	

/msd