

**MINUTES OF A MEETING OF THE
RAINY RIVER PUBLIC LIBRARY BOARD**

Date	June 13, 2018	Time	5:10 p.m.-5:35 p.m.
Chair / Facilitator	PROST, Gordon	Recorder	DAWBER, Michael

Signature of Chair / Facilitator: _____ Signature of Recorder: _____

Present	DAWBER, Michael; MAXFIELD, Jen; MOEN, Donna; PROST, Gordon; SOPOTIUCK, Norina; WITTICH, Jodi.
Regrets	McGREEVY, Bob
Guest	EWALD, Debbie

0.0	WELCOME	Chair Gordon Prost welcomed Mayor Debbie Ewald back to the table. Mayor Ewald will be attending Board meetings in an ex officio capacity until the end of the current term.	
1.0	CALL TO ORDER APPROVAL OF AGENDA	MOTION 2018:33 [Donna Moen / Norina Sopotiuick] “THAT the Agenda be approved as distributed.” <i>Carried.</i>	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	MINUTES OF THE MEETING OF MAY 22, 2018	<i>See Document Set A.</i> MOTION 2018:34 [Norina Sopotiuick / Jen Maxfield] “THAT the minutes of the meeting of May 22, 2018, be approved as presented.” <i>Carried.</i>	

4.0	<p>CURRENT MEETING BUSINESS – DECISION ITEMS</p> <p>i. Resignation of Vice-Chair ii. Election of Officer - Vice-Chair</p>	<p>MOTION 2018:35 [Norina Sopotiuuck / Jen Maxfield] “THAT the Board accepts, with regrets, the resignation of Vice-Chair Jen Maxfield June 30, 2018.” Carried.</p> <p><i>There was unanimous consent for Michael Dawber to assume the chair as the Chief Election Officer.</i></p> <p>Nominations were opened for the position of Vice-Chair of the Library Board. Norina Sopotiuuck was nominated by Gord Prost, seconded by Donna Moen. Norina accepted the nomination. There were no further nominations. Norina Sopotiuuck was declared elected by acclamation.</p> <p><i>Gord Prost resumed the chair.</i></p>	<p>ACTION: Norina Sopotiuuck will assume responsibility as the Library Board’s third signing officer before June 30/18.</p> <p>ACTION: CEO Michael Dawber will make the necessary arrangements to change the signing authority on the Library accounts.</p>
	iii. CEO’s Report [verbal]	<p>CEO Michael Dawber discussed recent Library activities. The Board discussed at length the motion of Dawson Township Council to limit Library funding increases to 5% or \$300 per year. There was general agreement that patrons from Dawson and Lake of the Woods should be informed at the desk about this and the differences in municipal funding. The Board was informed that a new Audio Book Pool Collection was being offered by Ontario Library Service-North. The Pool collections represent excellent value for money, and the strong circulation on the Library’s Talking Books justifies the investment. MOTION 2018:31</p>	<p>ACTION: CEO Michael Dawber will update the 2018 fundraising flyer to show the different municipal contributions to the Library budget.</p>

		<p>[Norina Sopotiuick / Donna Moen / Jen Maxfield] “THAT the CEO’s report be received.” <i>Carried.</i></p> <p>MOTION 2018:39 [Jen Maxfield / Donna Moen] “THAT the Board approves the 2018-21 Audio Book Pool Agreement with Ontario Library Service-North, for a total cost of \$450.” <i>Carried.</i></p>	
	iv. Financial Report	<p><i>See Document Set B.</i> CEO Michael Dawber confirmed that the Board is currently at 25% of its annual fundraising goal. As we are already at the mid-point of 2018, the remaining 75% must be raised before year-end. MOTION 2018:37 [Jen Maxfield / Norina Sopotiuick] “THAT Disbursements for May 2018 in the amount of \$7,579.70 be approved as paid.” <i>Carried.</i></p>	
	v. Policy Review – Policy SE17 (Access for Ontarians with Disabilities) and Multi-Year Accessibility Plan	<p><i>See Document Set distributed at the May meeting.</i></p> <p>MOTION 2018:38 [Norina Sopotiuick / Jen Maxfield] “THAT Policy SE17 (Access for Ontarians with Disabilities) and the Multi-Year Accessibility Plan be approved as presented.” <i>Carried.</i></p>	ACTION: CEO Michael Dawber will post the updated policy on the Library website.
5.0	CURRENT MEETING BUSINESS – DISCUSSION ITEMS i.	<i>None</i>	
6.0	Current Meeting Business – FYI ITEMS i. Professional Development Report – Michael Dawber – Manitoba Libraries	<i>See Document Sets C, D, and E.</i>	

	<p>Conference, May 30-Jun 1 '18</p> <p>ii. Town Council Motion 18-063 re: 2018 Budget</p> <p>iii. Letter, dated May 10 '18, from Morley Township, re: 2018 Budget</p>		
7.0	Next Meeting [#07-18]	September 2018 – at the call of the Chair	
8.0	Adjournment	With no remaining business, the meeting adjourned at 5:35 p.m.	
		<i>The meeting was followed by the Board's annual summer potluck.</i>	

/msd