

**MINUTES OF A MEETING OF THE
RAINY RIVER PUBLIC LIBRARY BOARD**

Date	July 5, 2017
Chair / Facilitator	PROST, Gordon

Time	5:00 p.m. – 5:45 p.m.
Recorder	DAWBER, Michael

Signature of Chair / Facilitator: _____ Signature of Recorder: _____

Present	DAWBER, Michael; MAXFIELD, Jen; MOEN, Donna; PATER, Heather; PROST, Gordon; SOPOTIUCK, Norina; WITTICH, Jodi.
Regrets	<i>none</i>

1.0	APPROVAL OF AGENDA	The following item was added to the agenda: 4.iv – Letter from Dawson Twp. Motion 2017:30 [Heather Pater / Norina Sopotiuuck] “THAT the Agenda be approved as amended.” <i>Carried.</i>	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	MINUTES OF THE MEETING OF MAY 25, 2017	<i>See Document Set A.</i> MOTION 2017:31 [Norina Sopotiuuck / Heather Pater] “THAT the Minutes of the meeting of May 25, 2017, be approved as presented.” <i>Carried.</i>	ACTION: CEO Michael Dawber will post the approved minutes to the Library website.
4.0	CURRENT MEETING BUSINESS – DECISION ITEMS i. CEO’s Report	<i>See Document Set B and document distributed at the meeting.</i> CEO Michael Dawber discussed the Library’s recent activities. A 60” Smart TV has been donated to the Library by Jacquie Dufresne for a fundraising raffle. MOTION 2017:32 [Jen Maxfield / Norina Sopotiuuck] “THAT the CEO’s Report be	

		received and read.” <i>Carried.</i> MOTION 2017:33 [Heather Pater / Jen Maxfield] “THAT the Library Board gratefully acknowledges the support of Jacquie Dufresne, the Westend Weekly and the Rainy River United Church Women with the television raffle fundraiser.” <i>Carried.</i>	
	ii. Financial Report	<i>See Document Set C.</i> CEO Michael Dawber confirmed the Library had received a number of cash donations since the Library’s recent article in the <i>Westend Weekly</i> . Motion 2017:34 [Donna Moen / Heather Pater] “THAT Disbursements for May 2017 in the amount of \$8,058.11 be approved as paid.” <i>Carried.</i>	
	ii(a). Library Board Fundraising Plan for 2017	Raffle tickets for the TV were distributed.	
	ii(b). Non-resident Membership Rates	Following the recent delegations to the contracting municipalities, the Board discussed the financial implications of ending the service contracts with Dawson, Lake of the Woods and Morley. Concerns were raised regarding when and how the non-resident fee schedule would be amended if the contracts were discontinued. CEO Michael Dawber confirmed the Board has the authority to change Library fees (including non-resident fees) at any time without reference to Town Council.	ACTION: CEO Michael Dawber will bring back projected revenue changes that would result from non-renewal of the service contracts.
5.0	CURRENT MEETING BUSINESS – DISCUSSION ITEMS i. Statement of Financial Operations for 2016 ii. Media Release, dated June 22,	<i>See Document Sets D, E and F.</i> CEO Michael Dawber confirmed there were no details available yet on the Digital Services support, beyond the announcement of \$3 million for the program (with \$1 million earmarked for rural, remote and First Nation	ACTION: Trustees will review Policy PE12 for the September meeting.

	2017, from Ministry of Tourism, Culture & Sport re Digital Services support iii. Policy Review – PE12 (Volunteers)	libraries).	
	iv. Letter from Dawson Township	The Board discussed at length the letter sent from Dawson Township to a Library patron regarding Dawson’s funding of the Library. There were concerns that the content of the letter was not clear or balanced, and that the issues of social services funding raised in the letter had no relevance to the work or legal authority of the Library Board.	
6.0	CURRENT MEETING BUSINESS – FYI ITEMS i. Letter, received May 31, 2017, from Deb Hagarty re Library Services ii. Email, dated June 8, 2017, from Patrick Giles re Dawson & Lake of the Woods payments	<i>See Document Sets G & H.</i>	
7.0	Next Meeting [#07-17)	September 2017 – at the call of the Chair	
8.0	Adjournment	With no remaining business, the meeting adjourned at 5:45 p.m.	

/msd