

**MINUTES OF THE  
RAINY RIVER PUBLIC LIBRARY BOARD**

<b>Date</b>	January 27, 2015
<b>Chair / Facilitator</b>	ARMSTRONG, Linda

<b>Time</b>	6:55 p.m.-7:40 p.m.
<b>Recorder</b>	DAWBER, Michael

Signature of Chair / Facilitator: \_\_\_\_\_ Signature of Recorder: \_\_\_\_\_

<b>Present</b>	ARMSTRONG, Linda; DAWBER, Michael; MAXFIELD, Jen; PATER, Heather; STAMLER, Gill; WHITE, Pat.
<b>Regrets</b>	none

1.0	APPROVAL OF AGENDA	<b>MOTION 2015:1 [Gill Stamler / Heather Pater] “THAT the Agenda be approved as distributed.” Carried.</b>	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	MINUTES OF THE MEETING OF DECEMBER 17, 2014	<i>See Document Set A.</i> <b>MOTION 2015:2 [Heather Pater / Jen Maxfield] “THAT the Minutes of the meeting of December 17, 2014, be approved as presented.” Carried.</b>	
4.0	CURRENT MEETING BUSINESS – DECISION ITEMS		
	i. CEO’s Report	<i>See Document Set B.</i> CEO Michael Dawber reviewed the Library’s recent activities and discussed upcoming grant opportunities with the Ontario Sport and Recreation Community Fund (OSRCF) and Better World Books.  <b>MOTION 2015:3 [Jen Maxfield / Gill Stamler] “THAT</b>	<b>ACTION: CEO Michael Dawber will write the letter of support for the Recreation Board and will contact Rec Director</b>

		<p>the CEO’s report be received and read.” <i>Carried.</i></p> <p><b>MOTION 2015:4 [Jen Maxfield / Heather Pater]</b>  <b>“THAT the CEO is authorized to write a letter of support for the Rainy River Recreation Board’s application to the 2015-16 OSRCF Grant program.”</b>  <i>Carried.</i></p> <p><b>MOTION 2015:5 [Gill Stamler / Pat White]</b> <b>“THAT the CEO and the Vice-Chair are authorized to apply to the LEAP program of Better World Books for a grant to support services to unorganized areas, up to a maximum of \$15,000.”</b> By friendly amendment, the motion was revised to: <b>“THAT the CEO and the Vice-Chair are authorized to apply to the LEAP program of Better World Books for a grant to support services to Nelles, Pratt, Spohn, Sutherland, and Big Island First Nation, up to a maximum of \$15,000.”</b> <i>Carried.</i></p>	<p>Stefan Lutsch in that regard.</p> <p><b>ACTION: CEO Michael Dawber and Vice-Chair Jen Maxfield will proceed with the LEAP application.</b></p>
	ii. Financial Report	<p><i>See Document Set C.</i> CEO Michael Dawber answered questions from Trustees regarding the December 2014 financial statement. <b>MOTION 2015:6 [Heather Pater / Pat White]</b> <b>“THAT disbursements for December 2014 in the amount of \$5,537.79 be approved as paid.”</b>  <i>Carried.</i></p>	
	iii. 2015 Draft Budget	Tabled until next meeting.	
	iv. Meeting Schedule for 2015	By consensus, it was agreed that meeting dates would be set from month to month as required.	

5.0	CURRENT MEETING BUSINESS – DISCUSSION ITEMS i. Policy Review – Process ii. Policy Review – Policies FO1, FO2, FO3	By consensus, it was agreed that the Board will review policies monthly beginning in March 2015. Policies will only be printed and distributed if changes are recommended. Otherwise, all current Library policies can be viewed on-line at the Library’s website.	<b>ACTION: CEO Michael Dawber will notify Trustees of the first policies for review in February.</b>
6.0	CURRENT MEETING BUSINESS – FYI ITEMS	<i>none</i>	
7.0	NEXT MEETING	Friday, February 27, 2015 – 5 p.m. @ the Library	
8.0	ADJOURNMENT	With no remaining business, the Board adjourned at 7:40 p.m.	

/msd