

MINUTES OF THE RAINY RIVER PUBLIC LIBRARY BOARD

Date	January 14, 2014
Chair / Facilitator	ARMSTRONG, Linda

Time	7:05 p.m.-7:55 p.m.
Recorder	DAWBER, Michael

Signature of Chair / Facilitator: _____

Signature of Recorder: _____

Present	ARMSTRONG, Linda; DAWBER, Michael; EWALD, Debbie; LUNDGREN, Terri Anne; PROST, Gordon; STAMLER, Gill.
Regrets	NORDBERG, Veronica

1.0	APPROVAL OF AGENDA	MOTION 2014:01 [Deb Ewald / Gill Stamler] "THAT the Agenda be approved as distributed." Carried.	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	ELECTION OF OFFICERS FOR 2014	<p>By consensus, CEO Michael Dawber was appointed as the Returning Officer and assumed the chair in that capacity.</p> <p>For the Position of Chair of the Library Board – Linda Armstrong was nominated by Gill Stamler, seconded by Debbie Ewald. Nomination accepted. There were no further nominations.</p> <p>For the Position of Vice-Chair of the Library Board – Gordon Prost was nominated by Debbie Ewald, seconded by Gill Stamler. Nomination accepted. There were no further nominations.</p> <p>Linda Armstrong and Gordon Prost were declared elected by acclamation.</p>	
		<i>Linda Armstrong resumed the chair.</i>	
4.0	CURRENT MEETING BUSINESS – DECISION ITEMS		
	i. Spending Estimates for 2014	<i>See Document Set A.</i> The Board had a wide-ranging discussion about the current financial situation. The Library remains approximately \$5,000 short of revenue for 2014, primarily due to the recent 25% increase in rental costs. Suggestions included: more active fundraising by the Friends of the Library, including a possible Mother’s Day Brunch event; sharing of lottery licenses through the	

		<p>Legion for more fundraising (neither the Friends nor the Library Board can apply directly); and direct lobbying of the three contracting Townships (Dawson, Lake of the Woods, Morley) to request a more equitable distribution of costs across the four municipalities. A meeting will be held later in February or March between representatives of the Town, the Townships and the Library Board to broach this matter. An application to the CN Foundation was also suggested. CEO Michael Dawber confirmed he will continue to write grant applications, but that he cannot take on any further fundraising activities. Library staff are already badly overstretched due to the rapid increase in library usage and the accompanying administrative burden – more staff time is urgently needed to meet this. The CEO also confirmed that replacement computer equipment is needed for both staff and the public, but that this is not budgeted for 2014 for lack of funds.</p> <p>The Board elected to defer a final decision on the 2014 Spending Estimates until after the Town/Township/Board joint meeting.</p>	<p>ACTION: The Board will consider options to close the projected \$5,000 funding gap for 2014.</p> <p>ACTION: CEO Michael Dawber will invite Friends co-ordinator Kitty Gale to the February Board meeting.</p> <p>ACTION: CEO Michael Dawber will create and share a report showing the relative usage of the library by patrons from each geographic area.</p>
5.0	NEXT MEETING	Tuesday, January 28, 2014, 7 p.m.	
6.0	ADJOURNMENT	With no remaining business, the meeting adjourned at 7:55 p.m.	

/msd