

**MINUTES OF THE
RAINY RIVER PUBLIC LIBRARY BOARD**

Date	February 27, 2015
Chair / Facilitator	ARMSTRONG, Linda

Time	5:00 p.m.-5:55 p.m.
Recorder	DAWBER, Michael

Signature of Chair / Facilitator: _____ Signature of Recorder: _____

Present	ARMSTRONG, Linda; DAWBER, Michael; MAXFIELD, Jen; PATER, Heather; STAMLER, Gill; WHITE, Pat.
Regrets	none

1.0	APPROVAL OF AGENDA	MOTION 2015:7 [Heather Pater / Gill Stamler] “THAT the Agenda be approved as distributed.” Carried.	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	MINUTES OF THE MEETING OF DECEMBER 17, 2014	<i>See Document Set A.</i> MOTION 2015:8 [Gill Stamler / Pat White] “THAT the Minutes of the meeting of January 27, 2015, be approved as presented.” Carried.	
4.0	CURRENT MEETING BUSINESS – DECISION ITEMS		
	i. CEO’s Report	<i>See Document Sets B and F.</i> CEO Michael Dawber reviewed the Library’s recent activities. He also gave a verbal report on the Feb. 25 teleconference of the Ontario Public Library Guidelines Monitoring and Accreditation Council. MOTION 2015:9 [Jen Maxfield / Pat White] “THAT	ACTION: CEO Michael Dawber will submit the audio book pool agreement documentation. ACTION: The Board

		<p>the CEO's report be received and read." <i>Carried.</i></p> <p>MOTION 2015:10 [Jen Maxfield / Pat White] "THAT the Board confirms the CEO's authorization to apply to the 2015 Summer Experience Program, as shown in Document F." <i>Carried.</i></p> <p>MOTION 2015:11 [Gill Stamler / Heather Pater] "THAT the CEO is authorized to sign the agreement for the Ontario Library Service-North audio book pool." <i>Carried.</i></p>	<p>agreed the CEO should take forward its concerns about linking the Guidelines to the payment of the annual Public Library Operating Grant.</p>
	ii. Occupational Health & Safety Inspection – January 31, 2015	<p><i>See Document Set C.</i> MOTION 2015:12 [Pat White / Gill Stamler] "THAT the Occupational Health & Safety Inspection dated January 31, 2015, be received and read." <i>Carried.</i></p>	
	iii. 2015 Draft Budget	<p><i>See Document Set D.</i> The Board discussed aspects of the 2015 budget, including staff compensation and allocation of the \$10,406 Ontario Library Capacity Fund Grant. A special meeting will be set to approve the 2015 Budget.</p>	<p>ACTION: All trustees will review Document Set D in advance of the special budget meeting.</p>
	iv. Financial Report	<p><i>See Document Set E.</i> MOTION 2015:13 [Pat White / Heather Pater] "THAT disbursements for December 2014 in the amount of \$5,537.79 be approved as paid." <i>Carried.</i></p>	
	v. 2014 Annual Report	<p><i>See Document Set G.</i> MOTION 2015:14 [Pat White / Jen Maxfield] "THAT the 2014 Annual Report flyer be approved as presented." <i>Carried.</i></p>	
5.0	CURRENT MEETING BUSINESS – DISCUSSION ITEMS		<p>ACTION: Trustees will review Policies FO1, FO2</p>

	i. Policy Review – Policies FO1, FO2, FO3		and FO3 on-line for the March meeting.
6.0	CURRENT MEETING BUSINESS – FYI ITEMS i. Reference map, RRPL service area ii. Letter, Jean-Gilles Pelletier, Ontario Trillium Foundation, dated Feb. 12 '15, re Application 2796 iii. Email, Stephen Danielson, RR District School Board, dated Feb. 20 '15, re Library Services for all Rainy River District K-12 Students		
7.0	NEXT MEETING	SPECIAL: Tuesday, March 10, 7 p.m. @ the Library – 2015 budget approval REGULAR: Tuesday, March 24, 7 p.m. @ the Library	
8.0	ADJOURNMENT	With no remaining business, the meeting adjourned at 5:55 p.m.	

/msd