

**MINUTES OF A MEETING OF THE
RAINY RIVER PUBLIC LIBRARY BOARD**

Date	December 5, 2017	Time	7:15 p.m.-7:30 p.m.
Chair / Facilitator	PROST, Gordon	Recorder	DAWBER, Michael

Signature of Chair / Facilitator: _____ Signature of Recorder: _____

Present	DAWBER, Michael; MAXFIELD, Jen; MOEN, Donna; PATER, Heather; PROST, Gordon.
Absent	SOPOTIUCK, Norina

1.0	APPROVAL OF AGENDA	The following items were added to the Agenda: 3.ii – Student Internet Access Assistant; 3.iii – Seed Library. Motion 2017:59 [Jen Maxfield / Heather Pater] “THAT the Agenda be approved as amended.” Carried.	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	CURRENT MEETING BUSINESS – DECISION ITEMS i. Election of Officers for 2018	<p><i>By consensus, CEO Michael Dawber assumed the chair as the Chief Election Officer. There were two positions to be filled for 2018: Board Chair, and Vice Chair.</i></p> <p>1. Election for the position of Board Chair. Heather Pater nominated Gordon Prost. Seconded by Donna Moen. Nomination accepted. Gordon Prost declared elected by acclamation.</p>	

		2. Election for the position of Vice-Chair. Gordon Prost nominated Jen Maxfield. Seconded by Heather Pater. Nomination accepted. Jen Maxfield declared elected by acclamation.	
		<i>Gordon Prost resumed the Chair.</i>	
	ii. Student Internet Access Assistant	<i>See document distributed at the meeting.</i> CEO Michael Dawber requested Board approval to post for a Student Internet Access Assistant on contract. The position will be funded by the Improving Digital Library Services (ILDS) grant, using funds not spent on the computer workstations. Motion 2017:61 [Donna Moen / Jen Maxfield] “THAT the CEO is authorized to make all necessary arrangements for the hiring, training and payment of the Student Internet Access Assistant.” Carried.	ACTION: CEO Michael Dawber will distribute the job posting for this position.
	iii. Seed Library	<i>See document distributed at the meeting.</i> CEO Michael Dawber brought forward the required policy to complete our Healthy Kids Community Challenge project on the Seed Library. There was consensus to proceed with the policy. Motion 2017:60 [Heather Pater / Donna Moen] “THAT Policy SE19 (Seed Library) be approved as presented.” Carried.	
4.0	Next Meeting [#01-18]	Tuesday, January 9, 2018 – 7 p.m.	
5.0	Adjournment	With no remaining business, the meeting adjourned at 7:30 p.m.	

/msd