

**MINUTES OF A MEETING OF THE
RAINY RIVER PUBLIC LIBRARY BOARD**

Date	December 1, 2020	Time	7:05 p.m.-7:50 p.m.
Chair / Facilitator	MOEN, Donna	Recorder	DAWBER, Michael

Signature of Chair / Facilitator: _____ Signature of Recorder: _____

Present	DAWBER, Michael; MOEN, Donna; WHIFFIN, Sandra.
Electronic Attendance	EWALD, Debbie; McDONALD, Donna; MCGREEVY, Bob; ROBINSON, Anna.
Regrets	NEILSON, Shawn.

0.0	CALL TO ORDER	Chair Donna Moen called the meeting to order at 7:05 p.m.	
0.1	SPECIAL MOTION RE: ELECTRONIC ATTENDANCE	MOTION 2020:46 [Sandra Whiffin / Bob McGreevy] “THAT notwithstanding Library Board Policies GO0 and GO4, the meeting of December 1, 2020, shall include virtually-attending members in the quorum.” <i>Carried.</i>	
1.0	APPROVAL OF AGENDA	The following changes were made to the agenda: item 4.iv deleted and replaced by “Alterna Community Grant.” MOTION 2020:34 [Bob McGreevy / Sandra Whiffin] “THAT the Agenda be approved as amended.” <i>Carried.</i>	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	MINUTES OF THE MEETING OF NOVEMBER 3, 2020	<i>See Document Set A.</i> Typos were corrected. Trustee Donna Moen noted that, under item 5.ii, there was no recommended maximum number of recipes for the proposed cookbook fundraiser. The print run may be more or less than 300 copies – 300 was an estimate used to generate the unit cost. MOTION 2020:41 [Sandra Whiffin / Donna McDonald] “THAT the minutes of the meeting of November 3, 2020, be approved as	ACTION: CEO Michael Dawber will post the approved minutes to the Library website.

		presented.” Carried.	
4.0	CURRENT MEETING BUSINESS – Decision Items i. CEO’s Report	<i>See Document Set B and additional documents distributed during the meeting.</i> CEO Michael Dawber provided a full update on Library activities since the last meeting in November. There was general agreement that Michael could send the motion regarding the OLS mergers to MPP Greg Rickford and Minister Lisa MacLeod. MOTION 2020:42 [Bob McGreevy/ Sandra Whiffin] “THAT the CEO’s Report be received and read.” Carried.	ACTION: CEO Michael Dawber will forward the OLS merger motion. ACTION: CEO Michael Dawber will implement the new public service schedule as shown in the report.
	ii. Financial Report	<i>See Document Set C.</i> The Board reviewed disbursements for October and November 2020. MOTION 43 [Sandra Whiffin / Bob McGreevy] “THAT Disbursements for October and November 2020 in the amount of \$14,805.66 be approved as paid.” Carried.	
	iii. Ontario Trillium Foundation Application	<i>See Document Set D.</i> CEO Michael Dawber explained the purpose of the application was to purchase a new overnight book return and outside contactless hold pick-up station. MOTION 2020:44 [Bob McGreevy / Sandra Whiffin] “THAT the Board authorizes the CEO to apply to the Ontario Trillium Foundation’s Resilient Communities Fund for \$7,800 to purchase new equipment.” Carried.	ACTION: CEO Michael Dawber will submit the completed application.
	iv. Alterna Community Grant	The Board reviewed the CEO’s recommendation to apply to the Alterna Credit Union’s Response and Recovery Grant program. MOTION 2020:47 [Bob McGreevy / Sandra Whiffin] “THAT the CEO is authorized to apply to the Alterna Credit Union Response & Recovery Grant program for \$1,000 to support staffing for additional public service hours.” Carried.	ACTION: CEO Michael Dawber will submit the completed application.
5.0	CURRENT MEETING BUSINESS – Discussion Items	<i>none</i>	
6.0	CURRENT MEETING BUSINESS – FYI Items	Trustee Donna McDonald updated the Board on the 65 th	

		anniversary cookbook project. A large number of recipes have been received and early orders have been placed. A photo contest is being run for the cover illustration.	
7.0	NEXT MEETING [#01-21]	Tuesday, January 26, 2021 – 7 p.m. in the Library	
8.0	ADJOURNMENT	With no remaining business, the meeting adjourned at 7:50 p.m.	

/msd