

**MINUTES OF THE
RAINY RIVER PUBLIC LIBRARY BOARD**

Date	December 17, 2014
Chair / Facilitator	ARMSTRONG, Linda

Time	5:05 p.m.-6:00 p.m.
Recorder	DAWBER, Michael

Signature of Chair / Facilitator: _____ Signature of Recorder: _____

Present	ARMSTRONG, Linda; DAWBER, Michael; MAXFIELD, Jen; PATER, Heather; STAMLER, Gill; WHITE, Pat.
Regrets	none

1.0	APPROVAL OF AGENDA	MOTION 2014:58 [Gill Stamler / Jen Maxfield] “THAT the Agenda be approved as amended.” Carried.	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	MINUTES OF THE MEETINGS OF OCTOBER 21, 2014 AND DECEMBER 9, 2014	<i>See Document Sets A and B.</i> MOTION 2014:59 [Jen Maxfield / Gill Stamler] “THAT the Minutes of the meeting of October 21, 2014, be approved as presented.” Carried. MOTION 2014:60 [Jen Maxfield / Heather Pater] “THAT the Minutes of the meeting of December 9, 2014, be approved as presented.” Carried.	
4.0	CURRENT MEETING BUSINESS – DECISION ITEMS		
	i. CEO’s Report	<i>See Document Set C.</i> CEO Michael Dawber reviewed the Library’s recent activities. MOTION 2014:61 [Heather Pater / Pat White] “THAT	

		the CEO's report be received and read." Carried.	
	ii. Financial Report	<i>See Document Set D. MOTION 2014:62 [Pat White / Heather Pater] "THAT disbursements for October and November 2014 in the amount of \$10,374.37 be approved as paid." Carried.</i>	
	iii. Occupational Health and Safety Report dated December 9, 2014	<i>See Document Set E. MOTION 2014:63 [Gill Stamler / Pat White] "THAT the Occupational Health & Safety Inspection dated December 9, 2014, be received and read." Carried.</i>	
	iv. Selection of Friends of the Library Liaison	By consensus, it was agreed that Gill Stamler would be the Friends of the Library Liaison for the Board, and that Jen Maxfield would be the alternate.	ACTION: Gill Stamler will contact Kitty Gale to discuss new Friends activities.
	v. End of Term and Retirement Celebration!	By consensus, it was agreed that the Library Board's holiday supper and retirement celebration would take place Friday, January 9, 2015 – meal to begin at 5 p.m. the Roadhouse.	ACTION: CEO Michael Dawber will make all arrangements with the Roadhouse and will notify all past Board Members of the event.
	vi. Meeting Schedule for 2015	The Board agreed to defer discussion of this item until the January 2015 meeting, to allow all trustees to review their commitments for the New Year.	ACTION: All trustees will bring back information to set a meeting schedule for 2015.
5.0	CURRENT MEETING BUSINESS – DISCUSSION ITEMS	<i>none</i>	
6.0	CURRENT MEETING BUSINESS – FYI ITEMS		
	i. Email – dated Nov. 26 '14, from Peter Armstrong, Director of	<i>See Document Sets F and G.</i>	

	Programs & Services Branch, MTCS, re 2015 Library Capacity Fund ii. Email – dated Dec. 5 '14, from Ontario Library Association re “Library Day”		
7.0	NEXT MEETING	Tuesday, January 27, 2015 – 7 p.m.	
8.0	ADJOURNMENT	With no remaining business, the Board adjourned at 6:00 p.m.	

/msd