

**MINUTES OF A SPECIAL MEETING OF THE  
RAINY RIVER PUBLIC LIBRARY BOARD**

<b>Date</b>	April 25, 2017
<b>Chair / Facilitator</b>	PROST, Gordon

<b>Time</b>	7:00 p.m. – 8:40 p.m.
<b>Recorder</b>	DAWBER, Michael

Signature of Chair / Facilitator: \_\_\_\_\_ Signature of Recorder: \_\_\_\_\_

<b>Present</b>	DAWBER, Michael; MAXFIELD, Jen; MOEN, Donna; PATER, Heather; PROST, Gordon; SOPOTIUCK, Norina.
<b>Regrets</b>	

1.0	APPROVAL OF AGENDA	<b>Motion 2017:20 [Heather Pater / Jen Maxfield] “THAT the Agenda be approved as distributed.” <i>Carried.</i></b>	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	2017 Budget Estimates	<i>See Document Set A.</i> The Board had a comprehensive discussion regarding the Library’s 2017 budget and general financial situation. To meet the obligations contained in the Board’s 2014-18 Strategic Plan, spending on staffing must rise to 60% of gross revenues, while collection spending must rise to 20% of gross revenues. However, the on-going reduction in funding – including the anticipation elimination of the Internet Connectivity Fund – and increased costs (particularly rent) would have resulted in a shortfall of \$12,192 for 2017. The Board noted that the on-going issue of support rates	<b>ACTION: CEO Michael Dawber will prepare the contract and budget letters for the municipalities. ACTION: The Friends of the Library Liaison will speak with the Friends about fundraising assistance in 2017. ACTION: The Board will send delegations to Dawson, Lake of the Woods and Morley</b>

		paid by our four funding municipalities must be addressed in light of our continuing financial difficulties. To bridge this \$12,000 gap, the Board agreed that collection spending for 2017 would be limited to approx. \$7,500 for physical media and \$2,000 for eBooks, including the amount already spent in 2017 from the Ontario Library Capacity Fund (OLCF). In addition, \$3,400 will be withdrawn from reserves. The Board commits to raise \$8,800 in 2017. <b>MOTION 2017:22 [Donna Moen / Norina Sopotiuick] “THAT the 2017 Budget be approved as amended.” Carried.</b>	<b>councils to discuss the 2017 budget and service contracts.</b> <b>ACTION: All Trustees will bring the Library’s funding situation to the attention of their respective communities.</b>
4.0	OTHER BUSINESS i. Letter to Sarah Campbell	This letter was distributed for feedback electronically. <b>MOTION 2017:21 [Donna Moen / Jen Maxfield] “THAT the Board confirms the approval of the letter to Sarah Campbell MPP, dated April 19, 2017, as circulated.” Carried.</b>	
	ii. Tbaytel for Good	CEO Michael Dawber reviewed the Tbaytel for Good grant and recommended the Board not proceed with an application. The application process is too demanding with limited chance of success. The Board agreed.	
5.0	NEXT MEETING [#04-17]	<b>Tuesday, May 23, 2017 – 7 p.m.</b>	
6.0	ADJOURNMENT	With no remaining business, the meeting adjourned at 8:40 p.m.	

/msd