

MINUTES OF THE RAINY RIVER PUBLIC LIBRARY BOARD

Date	April 24, 2012
Chair / Facilitator	ARMSTRONG, Linda

Time	7:05 p.m. – 7:50 p.m.
Recorder	DAWBBER, Michael

Signature of Chair / Facilitator: _____

Signature of Recorder: _____

Present	ARMSTRONG, Linda; DAWBER, Michael; EWALD, Debbie; NORDBERG, Veronica; PROST, Gordon; STAMLER, Gill.
Regrets	<i>none</i>
Absent	LUNDGREN, Terri Anne

1.0	AGENDA	MOTION 2012:28 [Gill Stamler / Deb Ewald] “THAT the agenda be approved as distributed.” Carried.	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	MINUTES OF THE MEETING OF MARCH 20, 2012	<i>See Document A. MOTION 2012:29 [Veronica Nordberg / Gill Stamler] – “THAT the Minutes of the Meeting of March 20, 2012, be approved as presented.” Carried.</i>	
4.0	CURRENT MEETING BUSINESS – DECISION ITEMS		
	i. CEO’s Report	<i>See Document Set B. MOTION 2012:30 [Deb Ewald / Gill Stamler] “THAT the CEO’s report be received and read.” Carried.</i>	ACTION: All available staff, board members and volunteers will attend the shelving work bee on May 27 and 28, 2012.
	ii. Database Usage Report for 2011	<i>See Document C. CEO Michael Dawber reviewed the database usage report for 2011.</i>	ACTION: CEO Michael Dawber will bring a description of active database subscriptions to the May meeting.
	iii. Financial Report	<i>See Document Set D. MOTION 2012:31 [Gordon Prost / Deb Ewald] “THAT disbursements for March 2012 in the amount of \$4,220.49 be approved as paid.” Carried.</i>	
	iv. Occupational Health & Safety Inspection, April 18, 2012	<i>See Document E. MOTION 2012:32 [Deb Ewald / Veronica Nordberg] “THAT the Occupational Health & Safety Inspection dated April 18, 2012, be received and read.” Carried.</i>	

	v. Policy Audit – Policy SE14 (Reference and Information Services)	MOTION 2012:33 [Deb Ewald / Gill Stamler] “THAT Policy SE14 (Reference and Information Services) be approved as presented.” Carried.	ACTION: CEO Michael Dawber will ensure this policy is posted on the website.
	vi. Notice of Motion to amend Board Bylaws at the May Meeting	Notice was given to amend.	ACTION: CEO Michael Dawber will bring draft revised bylaws to the May meeting.
5.0	CURRENT MEETING BUSINESS – DISCUSSION ITEMS		
	i. Letter, dated April 5, 2012, from Lisa Setlakwe, Industry Canada re: Community Access Program.	<i>See Document F.</i> There was consensus that library patrons should be provided with pre-written letters and envelopes to express concern about the cancellation of CAP.	ACTION: CEO Michael Dawber will prepare the letters and envelopes.
6.0	CURRENT MEETING BUSINESS – FYI ITEMS		
	i. Policies PE14 (Working Alone), SE15 (Programming), SE16 (Local History Collections)	<i>See Document Set G.</i> These policies will be reviewed at the May meeting.	
	ii. Professional Development Report – Dawber – Advanced EXCEL Course A40	<i>See Document H.</i>	
7.0	NEXT MEETING	Tuesday, May 29, 2012, at 7 p.m. in the library.	
8.0	ADJOURNMENT	With no remaining business, the meeting adjourned at 7:50 p.m.	

/msd