

**MINUTES OF THE  
RAINY RIVER PUBLIC LIBRARY BOARD**

<b>Date</b>	April 22, 2014
<b>Chair / Facilitator</b>	ARMSTRONG, Linda

<b>Time</b>	7:05 p.m.-7:50 p.m.
<b>Recorder</b>	DAWBER, Michael

Signature of Chair / Facilitator: \_\_\_\_\_ Signature of Recorder: \_\_\_\_\_

<b>Present</b>	ARMSTRONG, Linda; BUDREAU, Jodi; DAWBER, Michael; EWALD, Debbie; LUNDGREN, Terri Anne; NORDBERG, Veronica; PROST, Gordon; STAMLER, Gill.
<b>Regrets</b>	<i>none</i>

1.0	APPROVAL OF AGENDA	<b>MOTION 2014:22 [Debbie Ewald/Gill Stamler]</b> <b>“THAT the Agenda be approved as distributed.”</b> <i>Carried.</i>	
2.0	CONFLICT OF INTEREST DECLARATION		
3.0	MINUTES OF THE MEETING OF MARCH 25, 2014	<i>See Document Set A.</i> <b>MOTION 2014:23 [Veronica Nordberg / Debbie Ewald]</b> <b>“THAT the Minutes of the meeting of March 25, 2014, be approved as presented.”</b> <i>Carried.</i>	
4.0	CURRENT MEETING BUSINESS – DECISION ITEMS		
	i. CEO’s Report	<i>See Document Set B.</i> The Board reviewed CEO Michael Dawber’s research and report on Integrated Library System (ILS) options. The CEO and Relief Librarian Jodi Budreau recommended the Board approve Biblionix of Austin, Texas, as the new vendor	<b>ACTION: CEO Michael Dawber will notify Biblionix and make all necessary arrangements for the migration to</b>

		<p>– the product supplied would be the cloud-based Apollo system. The results of library staff research rated Apollo the best choice. Board and staff both acknowledged the financial commitment involved in migrating to Apollo, as well as the considerable staff effort required to recreate the patron and bibliographic data not released by the JASI consortium. There was consensus to proceed as shown in the motion.</p> <p><b>MOTION 2014:24 [Debbie Ewald / Terri Anne Lundgren] “THAT the CEO’s report be received.”</b> <i>Carried.</i></p> <p><b>MOTION 2014:25 [Terri Anne Lundgren / Gill Stamler] “THAT the Board approves the subscription to the Apollo ILS from Biblionix – set-up costs to be paid from reserves, annual costs up to \$1,200 to be paid from current revenues, annual costs above \$1,200 to be supported by fundraising.”</b> <i>Carried.</i></p>	<p><b>Apollo as soon as possible.</b></p>
ii. Financial Report		<p><i>See Document Set C.</i> The Board agreed to consider a home-based business show as a fundraiser for Ontario Public Library Week 2014 – the assistance of the Friends of the Library will be solicited.</p> <p><b>MOTION 2014:26 [Gordon Prost / Terri Anne Lundgren] “THAT disbursements for March 2014 in the amount of \$5,741.82 be approved as paid.”</b> <i>Carried.</i></p>	

	iii. Strategic Plan, 2014-18	The Board agreed to meet on Saturday, June 7, 2014, for a strategic planning retreat. The library will be closed for the day.	<b>ACTION: CEO Michael Dawber will prepare a review of the 2010-14 Strategic Plan and make preparations for the June meeting.</b>
5.0	CURRENT MEETING BUSINESS – DISCUSSION ITEMS		
	i. Policy PE14 (Occupational Health & Safety, Working Alone and Workplace Violence) ii. Policy SE6 (Circulation) – revised	<i>See Documents D and E.</i>	<b>ACTION: Board members will review the policies for the June meeting.</b>
6.0	CURRENT MEETING BUSINESS – FYI ITEMS	<i>none</i>	
7.0	NEXT MEETING	Saturday, June 7, 2014, 11 a.m.	
8.0	ADJOURNMENT	With no remaining business, the meeting adjourned at 7:50 p.m.	

/msd