

| <b>RAINY RIVER PUBLIC LIBRARY</b>                          |                          |                     |
|--|--------------------------|---------------------|
| Category: <b>SERVICES</b>                                  |                          | Number: <b>SE5</b>  |
| <i>MANDATORY</i>   | Topic: <b>Membership</b> | Page: <b>1 of 2</b> |
| Date: <b>August 31, 2011</b><br>Rev: <b>April 19, 2016</b> | Authorized by:           |                     |

This policy establishes the library's rules for membership.

1. Library memberships are available at no charge for residents of the following areas:
  - a. The Town of Rainy River
  - b. The Township of Dawson
  - c. The Township of Lake of the Woods
  - d. The Township of Morley
  
2. Subject to renewal of applicable agreements, membership are available at no charge for:
  - a. Borrowers of the Big Grassy River First Nation Public Library
  - b. Borrowers of the Arrowhead Regional Library in Baudette, Minnesota, USA
  - c. Borrowers of the Emo Township Public Library
  - d. Borrowers of the Fort Frances Public Library
  - e. Borrowers of the Atikokan Public Library
  
3. A resident is defined as someone who lives in or pays taxes to one of the listed areas.
  
4. Residents of unorganized townships (including Nelles, Pratt, Spohn, and Sutherland) and any other areas of the Territorial District of Rainy River not currently contracting with the library board may purchase non-resident memberships at an annual fee of \$40 per family. This fee covers costs for all cards in the immediate family of the applicant.
  
5. A six-month non-resident membership may be purchased for \$25. This card may be renewed on further payment of the required \$25 fee.

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6. Locum medical staff employed on a temporary or contract basis at the Rainy River Health Centre may obtain a free membership for the duration of their stay in Rainy River. Applicants must present documentation satisfactory to staff to receive a card.
7. To obtain a card, applicants shall provide photo ID or other identification acceptable to library staff listing a current mailing address and 911 fire number (or lot/concession/section and geographic township). Applicants must also provide a contact telephone number and/or email address. The card must be signed by the borrower to become valid.
8. Library staff shall verify membership information once every two years.
9. Members in good standing are entitled to use all services and collections of the Rainy River Public Library in accordance with library policies.
10. The onus is on applicants to provide accurate address, residency and telephone information to the library. Failure to provide accurate information (including geographic township of residence), or to update membership records, may result in the temporary or permanent suspension of membership at the discretion of the CEO.
11. Non-members of the library may make use of collections and services without charge only as provided by the *Public Libraries Act* and its associated regulations.
12. Children under the age of 16 must have a parent or guardian co-sign their membership. The co-signer is jointly responsible for the good standing of the library account.