

<b>RAINY RIVER PUBLIC LIBRARY</b>		
Category: <b>SERVICES</b>		Number: <b>SE13</b>
	Topic: <b>Community Information and Public Posting</b>	Page: <b>1 of 2</b>
Date: <b>January 24, 2017</b>	Authorized by:	

This policy governs the library's community information collection and services.

1. The library makes available information on activities, agencies and organizations within the community. We are a partner in promoting community services and events.
2. The library will collect information on the services of community agencies and organizations. This may include information on:
  - i. municipal services
  - ii. community groups
  - iii. educational organizations
  - iv. health and social services agencies and
  - v. religious, recreational and cultural institutions
  - vi. tourist and travel literature about the Rainy River District
3. Information on file will be discarded after one year, unless the item is of archival value.
4. Where resources permit, the library will provide access to information on agencies and organizations.
5. Library staff may refer inquiries to other agencies, as appropriate.
6. The library will make available space to display materials about community activities and events.
7. The display of material does not constitute an endorsement by the library board or staff.
8. Library staff will place, post and remove all materials on bulletin boards and in brochure racks. Unauthorized postings will be removed and discarded.
9. Materials will be accepted on a space-available basis using the following priorities:
  - i) notices of library programs, events, activities and services
  - ii) notices of community interest from the local municipality and agencies
  - iii) notices of cultural, educational and recreational events
10. All materials become the property of the Rainy River Public Library and the library will dispose of materials as it sees fit.
11. The library will not display or distribute:
  - i) materials that contravene the Ontario Human Rights Code, federal or provincial laws and regulations

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- ii) materials whose primary focus is partisan or political in nature – however, political materials may be eligible when they announce meetings and forums for discussion of community issues
  - iii) faith-based materials whose primary purpose is the promotion of faith – however, events sponsored by local religious groups may be displayed
  - iv) materials advertising and promoting for-profit, commercial products or services
  - v) personal ads and notices including notices of garage sales, items for sale or rent
  - vi) multiple copies of the same posting on the bulletin board.
12. In the event of any dispute regarding a public posting, the decision of the CEO is final.